

LOWER TOWNSHIP FIRE COMMISSION

**SECOND DISTRICT
P.O. BOX 724
NORTH CAPE MAY, NEW JERSEY 08204**

Minutes of the Minutes of the July 15, 2019 Meeting

The regular monthly meeting of Fire District 2, Lower Township, Cape May County, New Jersey was called to order at 20:00 hours by President Brown at the Town Bank Fire House, 224 Town Bank Road, North Cape May, New Jersey.

President Brown read the statement of compliance with the "Open Public Meetings Act" and pointed out the fire exits to the public in attendance.

After flag salute, roll was called; Commissioners present were Andrews, Barger, Brown, Conley, and Prendergast; also in attendance was Charlotte, "Missie" Axelsson Financial Data Specialist. Also present were three firefighters, and three other members of the public.

MINUTES

The Commissioners reviewed the Minutes of the June 17, 2019 regular meeting, distributed earlier. A motion to approve the minutes was offered by Andrews and seconded by Barger, voting yes, Andrews, Barger, Brown, Conley and Prendergast; abstaining no one; voting no, no one.

TREASURER'S REPORT

Prendergast reviewed the Treasurer's report; a copy of the report is attached to the original minutes and made a part hereof.

- Interest received for the month was \$2,942.66 from the Crest Savings Bank account.

A motion to approve the report was offered by Prendergast and seconded by Barger; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.

- The Commissioners reviewed all bills submitted to the Treasurer in proper form. Resolution 19-01.07 authorizing payment of those bills, in the amount of \$47,798.93 was offered by Conley and seconded by Prendergast; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.

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CORRESPONDENCE

The Secretary read the following correspondence:

1. None.

TOWN BANK VOLUNTEER FIRE COMPANY REPORT

- Report of the month's activities is attached to the original of these minutes.

BUREAU OF FIRE SAFETY REPORT

- The financial reports for June & July 2019 were distributed earlier and reviewed at the meeting. The Bureau is financially sound. The Fire Bureau does not meet in June, July & August due to summer workload.

OLD BUSINESS

1. *Past President & Past Chief Treon who is now with Cape May County Office of Emergency Management, requested and was granted a place on the July meeting agenda to appear with Director Martin Pagliughi to discuss a possible memorandum of understanding (MOU) to utilize the multi-purpose room during emergencies and natural disasters. (06/14)*

Conley distributed a sample copy of the memorandum of understanding that was generated for Upper Township to each of the Commissioners, Chief Megonigal and President Marchina for review and to generate some comments. (09/14)

2. *Brown reported that Rich Fire Protection has performed their inspection and determined that there is an issue with the kitchen hood not working properly. It may be an electrical issue and the Chief will have Marsden Electric look at it and if it is electrical to repair it (08/18)*

Brown reported that the fan was fixed; it was an electrical issue, however, Rich Fire Protection, when performing the 5-year internal inspection of the sprinkler system revealed that the system needed flushing and provided photographs to substantiate the need. Brown presented a letter from Rich Fire Protection dated 9/07/18 proposing a not to exceed fee of \$13,800, to furnish labor and materials to perform the repairs to the sprinkler system. They can begin the work as soon as a PO is issued.

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Brown has performed a lot of checking and has had a couple of conversations with Rich Fire Protection and they are 90% sure that the flushing will correct everything with the system.

A motion to approve the proposal of Rich Fire Protection was offered by Andrews and seconded by Barger, voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one. (09/18)

Brown reported that Rich Fire Protection would be here to flush the system on or about November 21, 2018. They originally were going to come earlier by he asked them to hold off until after the November elections since the building is used for a polling place for several districts and we did not want to inconvenience the election process.

Brown reported that Rich Fire Protection has performed the flushing of the fire suppression system and the system is functioning as designed. The also reported that the system will need major work sooner than later. They believe it will be necessary to replace the entire system from the entry manifold back. Brown will try to get a preliminary cost for the replacement so that we have an idea of the cost, which will most probably exceed the bid threshold. (01/19)

Conley had the original building plans scanned and Brown will provide a copy to Rich Fire Protection so that they can prepare an accurate estimate of the replacement cost. (05-19)

Brown reported that Rich Fire Protection will be at the firehouse tomorrow for fire system testing. (07-19)

- 3. Chief Megonigal reported that the sump pumps in the engine bays are defective and need to be replaced.*

Andrews reported that he has reached to several commercial plumbers and has not had a response back yet. (04/19)

Brown reported that the plumber Schaeffer has not responded, he will contact CM3 Building Solutions to see if they can perform the repair/replacement. (05-19)

Brown reported that CM3 Building Solutions does not perform the services needed, but recommended Deltronics a pump specializing company from Millville. He will reach out to Deltronics to look at the pumps. (06-19)

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Brown reported that he has met with Deltronics, who are now GE Mechanical. The representative looked at the system and the pumps and provided a proposal to supply one new pump and other repairs for \$7,672.00. A motion to approve the proposal was offered by Andrews and seconded by Conley, voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one. (07-19)

4. *The following purchase was authorized by a motion offer by Brown and seconded by Andrews:*

a. Office painting of the Command, Chief, Administrative and Commissioners offices by low quote Bill Adesso Painting & Power washing of North Cape May for \$1,350.00, total.

Brown reported that he has talked with Bill Adesso and he will begin painting in about 2-3 weeks and estimates he will need about two days to paint the four offices. (05-19)

Brown reported that the painter would be in to paint on Wednesday. (06-19)

Conley reported that the offices walls have been painted, the carpets cleaned, the old furniture has been disposed of (trashed) and the new furniture installed. (07-19)

5. *Conley reported that he has emailed the PO to the sales representative from HON for the new furniture and requested an estimated delivery date so that we can coordinate the painting with the furniture delivery. He has not received an estimated delivery date yet. (05-19)*
6. *Conley began a discussion about having the carpets cleaned in the offices once the painter is done and of old furniture is remove and before the new furniture is delivered. A motion was offered by Andrews, seconded by Prendergast to have the carpets cleaned as discussed, voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one. (06-19)*

Conley reported that the furniture has arrived at the warehouse and is ready to be delivered once the rooms are painted and the old furniture removed. (07/19)

NEW BUSINESS

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1. Brown reported that he attended a grand re-opening of the Crest Savings Bank branch office in North Cape May and was presented with a \$500.00 check donation and the Town Bank Volunteer Fire Company received a \$500.00 check donation.
2. Conley discussed that he will be reaching out to the furniture company for a cost to install the red tack boards that came with the Command Office workstations to form a feature line in the Commissioner's Office.
3. Conley and Chief Megonigal will be working on an updated mutual aid contract with the Cape May Point Volunteer Fire Company.
4. A proposal was received from Barber Consulting Services for a new 2-port KVM Switch display switch and a 23" monitor display port for the security system for \$271.98. A motion was offered by Conley and seconded by Andrews to authorize the purchase voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one.
5. A purchase order was authorized for the purchase of 10 Motorola Minitor VI pagers with batteries from Wireless Communications for \$4,641.00 by motion by Andrews and second by Barger voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one.
6. The annual sprinkler system inspection for the building proposal was received from Rich Fire Protection for \$350.00 per inspection for three years. The proposal was approved by a motion by Andrews and seconded by Prendergast: voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one.

PUBLIC PORTION

- A team from FIRSTNET Built with AT&T consisting of Devon Rivano, Ricardo Fudrini and Jasmyn Vargas, presented a program titled Responder Unlimited Cell Phone Plan for first responders. The program is a federally backed 25-year program to provide uninterrupted cell phone service to first responders and their families at a reduced rate. The program will contain the option for unlimited talk to text on 4G/LTE and First Priority for the first responders and unlimited hotspot. From the presentation and conversation with the representatives, it appeared that there could be a significant savings over our current cell phone provider Nextel/Spring. There would be a need to "buy out" the existing cell phones and utilize the

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FIRSTNET phone, which preliminarily still appeared at though there would still be a savings the first year even with the “phone buyout”.

It was decided that we would evaluate the buyout, review the information provided at the meeting, and have the team come back to our August meeting for any additional questions that may have arisen after our meeting with Nextel/Sprint regarding the cost for the buyout of the existing phone.

It was also noted that members might also take advantage of family membership for their own cell phones.

There being no further business, the meeting adjourned at 210:14 hours by a motion by Prendergast and a second by Andrews.

Respectfully submitted,

Lewis H. Conley, Jr.
Secretary/Commissioner