

LOWER TOWNSHIP FIRE COMMISSION

**SECOND DISTRICT
P.O. BOX 724
NORTH CAPE MAY, NEW JERSEY 08204**

Minutes of the Minutes of the February 25, 2019 Meeting

The regular monthly meeting of Fire District 2, Lower Township, Cape May County, New Jersey was called to order at 20:00 hours by President Brown at the Town Bank Fire House, 224 Town Bank Road, North Cape May, New Jersey.

President Brown read the statement of compliance with the "Open Public Meetings Act" and pointed out the fire exits to the public in attendance.

After flag salute, roll was called; Commissioners present were Andrews, Barger, Brown, Conley, Prendergast and Charlotte, "Missie" Axelsson Financial Data Specialist. Also present were two firefighters, and no other members of the public.

MINUTES

The Commissioners reviewed the Minutes of the January 28, 2019 regular meeting, distributed earlier. A motion to approve the minutes was offered by Andrews and seconded by Barger, voting yes, Andrewes, Barger, Brown, Conley and Prendergast; abstaining no one; voting no, no one.

TREASURER'S REPORT

Prendergast reviewed the Treasurer's report; a copy of the report is attached to the original minutes and made a part hereof.

- Interest received for the month was \$2,620.27 from the Crest Savings Bank account.
- A tax check from Lower Township for \$98,950.00 was received.

A motion to approve the report was offered by Prendergast and seconded by Conley; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.

- The Commissioners reviewed all bills submitted to the Treasurer in proper form. Resolution 19-01.02 authorizing payment of those bills, in the amount of \$22,041.90 was offered by Conley and seconded by Prendergast; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.

LOWER TOWNSHIP FIRE COMMISSION

**SECOND DISTRICT
P.O. BOX 724
NORTH CAPE MAY, NEW JERSEY 08204**

Minutes of the Minutes of the February 25, 2019 Meeting

CORRESPONDENCE

The Secretary read the following correspondence:

1. Email out dated 2/24/19 to Melissa Ford (DCA) transmitting a copy of the Final Election Results from the Annual Election along with a copy of the mail-in ballot and voting machine faces printed for the election (State Forms).
2. Email out dated 2/24/19 to Julie Picard transmitting the Final Election Results from the Annual Election along with a copy of the mail-in ballot and voting machine faces printed for the election (Fire District Forms).
3. The minutes of the December 1, 2018 quarterly meeting of the New Jersey State Association of Fire Districts.

TOWN BANK VOLUNTEER FIRE COMPANY REPORT

- Report of the month's activities was submitted and reviewed by Chief Megonigal, a copy of which is attached to the original of these minutes.
- The Lobster House Restaurant sprinkler system is now fully operational again.
- 6134's Command Zone was checked and reset. A copy of the report was sent to Pierce Manufacturing.

BUREAU OF FIRE SAFETY REPORT

- The minutes of the January 2019 meeting were not available as the meeting will be this Wednesday when the minutes will be reviewed.

OLD BUSINESS

1. *Past President & Past Chief Treon who is now with Cape May County Office of Emergency Management, requested and was granted a place on the July meeting agenda to appear with*

LOWER TOWNSHIP FIRE COMMISSION

SECOND DISTRICT
P.O. BOX 724
NORTH CAPE MAY, NEW JERSEY 08204

Minutes of the Minutes of the February 25, 2019 Meeting

Director Martin Pagliughi to discuss a possible memorandum of understanding (MOU) to utilize the multi-purpose room during emergencies and natural disasters. (06/14)

Conley distributed a sample copy of the memorandum of understanding that was generated for Upper Township to each of the Commissioners, Chief Megonigal and President Marchina for review and to generate some comments. (09/14)

- 2. Brown reported that Rich Fire Protection has performed their inspection and determined that there is an issue with the kitchen hood not working properly. It may be an electrical issue and the Chief will have Marsden Electric look at it and if it is electrical to repair it (08/18)*

Brown reported that the fan was fixed; it was an electrical issue, however, Rich Fire Protection, when performing the 5-year internal inspection of the sprinkler system revealed that the system needed flushing and provided photographs to substantiate the need. Brown presented a letter from Rich Fire Protection dated 9/07/18 proposing a not to exceed fee of \$13,800, to furnish labor and materials to perform the repairs to the sprinkler system. They can begin the work as soon as a PO is issued.

Brown has performed a lot of checking and has had a couple of conversations with Rich Fire Protection and they are 90% sure that the flushing will correct everything with the system.

A motion to approve the proposal of Rich Fire Protection was offered by Andrews and seconded by Barger, voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one. (09/18)

Brown reported that Rich Fire Protection would be here to flush the system on or about November 21, 2018. They originally were going to come earlier by he asked them to hold off until after the November elections since the building is used for a polling place for several districts and we did not want to inconvenience the election process.

Brown reported that Rich Fire Protection has performed the flushing of the fire suppression system and the system is functioning as designed. The also reported that the system will need major work sooner than later. They believe it will be necessary to replace the entire system from the entry manifold back. Brown will try to get a preliminary cost for the replacement so that we have an idea of the cost, which will most probably exceed the bid threshold. (01/19)

- 3. Conley reported that he has received the LOSAP list for 2018 service, which was dated as 2019 since that is when it is presented. A copy of the list was given to Fire Company President Jim Godfrey for posting on the Company Bulletin Board. Conley reminded everyone that the list will be posted until the next Commissioner's*

LOWER TOWNSHIP FIRE COMMISSION

SECOND DISTRICT
P.O. BOX 724
NORTH CAPE MAY, NEW JERSEY 08204

Minutes of the Minutes of the February 25, 2019 Meeting

meeting and explained the process to be followed should anyone want to appeal the list as presented. If no appeals are received the list will be approved at the next Commissioner's meeting. (01-19)

Conley reported that no appeals have been received since that last meeting, therefore the LOSAP list will stand as submitted to us and he will begin processing (02/19)

NEW BUSINESS

- Conley reported on the Annual Election,
 - Commissioner Andrews was reelected with 169 votes and four write-ins received one vote each.
 - The Budget (Question 1) was approved 121 yes to 78 no.
 - The Capital Question (Question 2) Authorizing the purchase of an Aerial Tower apparatus with equipment for a cost not to exceed \$1.7 million with \$1.0 million being utilized from the existing Capital Budget was approved 158 yes to 33 no.
- The following purchases were authorized by a motion offer by Andrews and seconded by Barger:
 - Walker Electric, North Cape May, NJ, by proposal dated 2/19/19 to supply and install LED direct drive bulbs for the engine bays, storage room and the multi-purpose room for \$8,950.00.
 - Top Notch Power Washing (Matt McGaffney), North Cape May, N.J. by proposal dated 2/24/19 for Annual Power Washing of the entire outside of the Town Bank Fire House, all-concrete including the walkways and aprons to the engine bays for an estimated cost of \$1,200.00.

PUBLIC PORTION

- Nothing.

There being no further business, the meeting adjourned at 20:25 hours by a motion by Andrews and a second by Prendergast.

Respectfully submitted,

Lewis H. Conley, Jr.
Secretary/Commissioner