

LOWER TOWNSHIP FIRE COMMISSION

**SECOND DISTRICT
P.O. BOX 724
NORTH CAPE MAY, NEW JERSEY 08204**

Minutes of the Minutes of the January 28, 2019 Meeting

The regular monthly meeting of Fire District 2, Lower Township, Cape May County, New Jersey was called to order at 20:00 hours by President Brown at the Town Bank Fire House, 224 Town Bank Road, North Cape May, New Jersey.

President Brown read the statement of compliance with the "Open Public Meetings Act" and pointed out the fire exits to the public in attendance.

After flag salute, roll was called; Commissioners present were Andrews, Barger, Brown, Conley and Prendergast; Charlotte, "Missie" Axelsson Financial Data Specialist not in attendance, she is recovering from a medical procedure. Also present were eleven firefighters, and no other members of the public.

MINUTES

The Commissioners reviewed the Minutes of the December 17, 2018 regular meeting, distributed earlier. A motion to approve the minutes was offered by Andrews and seconded by Prendergast, voting yes, Andrews, Barger, Brown, Conley and Prendergast; abstaining no one; voting no, no one.

TREASURER'S REPORT

Prendergast reviewed the Treasurer's report; a copy of the report is attached to the original minutes and made a part hereof.

- Interest received for the month was \$2,523.09 from the Crest Savings Bank account. Interest on that account was \$27,094.93 for the year.

A motion to approve the report was offered by Prendergast and seconded by Conley; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.

- The Commissioners reviewed all bills submitted to the Treasurer in proper form. Resolution 19-01.01 authorizing payment of those bills, in the amount of \$55,122.41 was offered by Conley and seconded by Prendergast; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.

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CORRESPONDENCE

The Secretary read the following correspondence:

1. Email out to the Cape May Star & Wave dated 1-27-19 transmitting the second notice of election for publication.

TOWN BANK VOLUNTEER FIRE COMPANY REPORT

- Report of the month's activities was submitted and reviewed by Chief Megonigal, a copy of which is attached to the original of these minutes.

BUREAU OF FIRE SAFETY REPORT

- The minutes of the December meeting was distributed to the Commissioners. The clerk/typist position will not be filled, as Sue Bailey will not be requiring in August as earlier reported.

OLD BUSINESS

- *Past President & Past Chief Treon who is now with Cape May County Office of Emergency Management, requested and was granted a place on the July meeting agenda to appear with Director Martin Pagliughi to discuss a possible memorandum of understanding (MOU) to utilize the multi-purpose room during emergencies and natural disasters. (06/14)*

Conley distributed a sample copy of the memorandum of understanding that was generated for Upper Township to each of the Commissioners, Chief Megonigal and President Marchina for review and to generate some comments. (09/14)

- *Brown reported that Rich Fire Protection has performed their inspection and determined that there is an issue with the kitchen hood not working properly. It may be an electrical issue and the Chief will have Marsden Electric look at it and if it is electrical to repair it (08/18)*

Brown reported that the fan was fixed; it was an electrical issue, however, Rich Fire Protection, when performing the 5-year internal inspection of the sprinkler system revealed that the system needed flushing and provided photographs to substantiate the need. Brown

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presented a letter from Rich Fire Protection dated 9/07/18 proposing a not to exceed fee of \$13,800, to furnish labor and materials to perform the repairs to the sprinkler system. They can begin the work as soon as a PO is issued.

Brown has performed a lot of checking and has had a couple of conversations with Rich Fire Protection and they are 90% sure that the flushing will correct everything with the system.

A motion to approve the proposal of Rich Fire Protection was offered by Andrews and seconded by Barger, voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one. (09/18)

Brown reported that Rich Fire Protection would be here to flush the system on or about November 21, 2018. They originally were going to come earlier by he asked them to hold off until after the November elections since the building is used for a polling place for several districts and we did not want to inconvenience the election process.

Brown reported that Rich Fire Protection has performed the flushing of the fire suppression system and the system is functioning as designed. The also reported that the system will need major work sooner than later. They believe it will be necessary to replace the entire system from the entry manifold back. Brown will try to get a preliminary cost for the replacement so that we have an idea of the cost, which will most probably exceed the bid threshold. (01/19)

NEW BUSINESS

- Conley reported that he has received the LOSAP list for 2018 service, which was dated as 2019 since that is when it is presented. A copy of the list was given to Fire Company President Jim Godfrey for posting on the Company Bulletin Board. Conley reminded everyone that the list will be posted until the next Commissioner's meeting and explained the process to be followed should anyone want to appeal the list as presented. If no appeals are received the list will be approved at the next Commissioner's meeting.
- Brown reported that Vector Security will be here on February 4, 2019 for their inspection and testing.
- Andrews offered the following resolutions, which were seconded by Prendergast voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one:

19-02 Adopt Temporary Budget

19-03 Airpower International - Contract

19-04 Aerial Testing Company (Aerial Testing) – Contract

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- 19-05 Bieber's Lawn Service – Lawn Contract
- 19-06 Bieber's Lawn Service – Snow Contract
- 19-07 CM-3 Building Solutions – HVAC Maintenance Contract
- 19-08 Modern Group Power Systems (Generators) – Contract
- 19-09 Fire & Safety – Apparatus Contract
- 19-10 Rich Fire Protection – Contract
- 19-11 Western Pest Services – Contract
- 19-12 Electronic Measurement Labs (Gas Monitor Calibrations) – Contract
- 19-13 Fire One (Pump & Hose Testing)- Contract
- 19-14 Polar Bear Mechanical Services - Clean Refrigeration Units (2 Times/year)
- 19-15 Vector Security, Inc. – Fire & Alarm Maintenance
- 19-16 ESI Equipment, Inc. – Holmatro Rescue Equipment Maintenance

PUBLIC PORTION

- Nothing.

There being no further business, the meeting adjourned at 20:30 hours by a motion by Andrews and a second by Prendergast.

Respectfully submitted,

Lewis H. Conley, Jr.
Secretary/Commissioner