

# **LOWER TOWNSHIP FIRE COMMISSION**

**SECOND DISTRICT  
P.O. BOX 724  
NORTH CAPE MAY, NEW JERSEY 08204**

## **Minutes of the Minutes of the May 21, 2018 Meeting**

The regular monthly meeting of Fire District 2, Lower Township, Cape May County, New Jersey was called to order at 20:00 hours by President Brown at the Town Bank Fire House, 224 Town Bank Road, North Cape May, New Jersey.

President Brown read the statement of compliance with the "Open Public Meetings Act" and pointed out the fire exits to the public in attendance.

After flag salute, roll was called; Commissioners present were Andrews, Barger, Brown, Conley and Prendergast; and Charlotte, "Missie" Axelsson Financial Data Specialist was sick and not in attendance. Also present were eleven firefighters, and no other members of the public.

### **MINUTES**

The Commissioners reviewed the Minutes of the April 16, 2018 regular meeting, distributed earlier. A motion to approve the minutes was offered by Andrews and seconded by Barger, voting yes, Andrewes, Barger, Brown, Conley and Prendergast; abstaining no one; voting no, no one.

### **TREASURER'S REPORT**

Prendergast reviewed the Treasurer's report; a copy of the report is attached to the original minutes and made a part hereof.

- Interest received for the month was \$2,004.22 from the Crest Savings Bank account. A Lower Township Tax Check for the 1<sup>st</sup> quarter was received for \$395,800.00 and a check was received from Lincoln Financial for \$57,640.67 for non-vested cash surrenders.

A motion to approve the report was offered by Conley and seconded by Prendergast; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.

- The Commissioners reviewed all bills submitted to the Treasurer in proper form. Resolution 18-01.05 authorizing payment of those bills, in the amount of \$23,295.09 was offered by Conley and seconded by Prendergast; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.

### **CORRESPONDENCE**

# LOWER TOWNSHIP FIRE COMMISSION

SECOND DISTRICT  
P.O. BOX 724  
NORTH CAPE MAY, NEW JERSEY 08204

## Minutes of the Minutes of the May 21, 2018 Meeting

The Secretary read the following correspondence:

1. Letter in from the Bureau of Fire Safety dated 5/14/18 regarding site plan comments for FCF Realty, Inc.

### **TOWN BANK VOLUNTEER FIRE COMPANY REPORT**

- Report of the month's activities was presented to the Commissioners by Chief Lew Megonigal; a copy of the report is attached to the original of these minutes and made a part hereof.

### **BUREAU OF FIRE SAFETY REPORT**

- The minutes of the March meeting were not available as the April meeting was cancelled due to a lack of a quorum. The May meeting will not be until this Wednesday.

### • **OLD BUSINESS**

- *Past President & Past Chief Treon who is now with Cape May County Office of Emergency Management, requested and was granted a place on the July meeting agenda to appear with Director Martin Pagliughi to discuss a possible memorandum of understanding (MOU) to utilize the multi-purpose room during emergencies and natural disasters. (06/14)*

*Conley distributed a sample copy of the memorandum of understanding that was generated for Upper Township to each of the Commissioners, Chief Megonigal and President Marchina for review and to generate some comments. (09/14)*

- *Nolan reported on receipt of correspondence from the State indicating that all Public Agencies are required to have and designate a Public Agency Compliance Officer and on the appropriate form must notify the NJ Department of the Treasury. Nolan reported to the Treasury that we do not have such a position and are willing to comply if we could receive more information relative to the position on January 23, 1917. (02/17)*
- *The 2018 LOSAP Points list for Calendar Year 2017 has been received. A copy will be placed on the Town Bank Volunteer Fire Company bulletin board for 30 days. Conley*

# LOWER TOWNSHIP FIRE COMMISSION

SECOND DISTRICT  
P.O. BOX 724  
NORTH CAPE MAY, NEW JERSEY 08204

## Minutes of the Minutes of the May 21, 2018 Meeting

*reminded those in attendance that if anyone wants to appeal a name on the list or omitted from the list they must provide written notice to him as Secretary of the Board of Commissioners. Once received, Conley will schedule a hearing on the matter. If no request for appeal is received within 30-days, the list shall be adopted as "the Official List" at the next regular meeting of the Fire District. (04/18)*

**The 2018 for Calendar Year 2017 LOSAP list has been on display for more than 30 days. Conley reported he has not received any letters requesting a hearing on or disputing the names on the list. A motion was offered by Conley and seconded by Andrews that the 2018 for CY 2017 LOSAP list be approved, voting yes, Andrews, Barger, Brown, Conley, and Prendergast; voting no, no one; abstaining, no one.**

- **Brown reported that he talked with Western Pest Control regarding checking all that is necessary before the bats show up again. He has not heard back from them yet. (05/18)**

### NEW BUSINESS

1. Conley reported that he and members of the fire company would be meeting with Joe Jackson and his team regarding solar energy for the firehouse on June 4, 2018.
2. Conley discussed the fact that we have 10 telephone lines in the building. There are three fax lines, possibly 2-alarm related lines and five other lines. He will discuss this with the Fire Company, but feels we can reduce the number of active lines to save money. His ultimate goal is to go VOIP with the lines.
3. The following purchase were authorized:
  - A. American Diving, Egg Harbor Township, NJ for 5 repairs/addition to dive suits \$3,472.50.
  - B. Witmer Public Safety, Coatsville, PA., for miscellaneous tools & mounting brackets \$1,663.00.
  - C. Witmer Public Safety, Coatsville, PA., for turnout gear \$5,955.00.

# **LOWER TOWNSHIP FIRE COMMISSION**

**SECOND DISTRICT  
P.O. BOX 724  
NORTH CAPE MAY, NEW JERSEY 08204**

## **Minutes of the Minutes of the May 21, 2018 Meeting**

- D. ESO Healthcare Connected, Austin TX., for ESO Fire Bundle software and 4-hour training session for \$3,580.00.

### **PUBLIC PORTION**

- Nothing

There being no further business, the meeting adjourned at 20:25 hours by a motion by Barger and a second by Andrews.

Respectfully submitted,

Lewis H. Conley, Jr.  
Secretary/Commissioner