

# **LOWER TOWNSHIP FIRE COMMISSION**

**SECOND DISTRICT  
P.O. BOX 724  
NORTH CAPE MAY, NEW JERSEY 08204**

## **Minutes of the Minutes of the April 16, 2018 Meeting**

The regular monthly meeting of Fire District 2, Lower Township, Cape May County, New Jersey was called to order at 20:00 hours by President Brown at the Town Bank Fire House, 224 Town Bank Road, North Cape May, New Jersey.

President Brown read the statement of compliance with the "Open Public Meetings Act" and pointed out the fire exits to the public in attendance.

After flag salute, roll was called; Commissioners present were Andrews, Barger, Brown, Conley and Prendergast, and Charlotte, "Missie" Axelsson Financial Data Specialist. Also present were four firefighters, and no other members of the public.

### **MINUTES**

The Commissioners reviewed the Minutes of the March 19, 2018 regular meeting, distributed earlier. A motion to approve the minutes was offered by Andrews and seconded by Prendergast, voting yes, Andrewes, Brown, and Prendergast; abstaining Barger & Conley; voting no, no one.

### **TREASURER'S REPORT**

Prendergast reviewed the Treasurer's report; a copy of the report is attached to the original minutes and made a part hereof.

- Interest received for the month was \$1,809.59 from the Crest Savings Bank account. A motion to approve the report was offered by Conley and seconded by Prendergast; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.
- The Commissioners reviewed all bills submitted to the Treasurer in proper form. Resolution 18-01.04 authorizing payment of those bills, in the amount of \$10,414.15 was offered by Conley and seconded by Prendergast; voting yes, Andrews, Barger, Brown, Conley and Prendergast; voting no, no one; abstaining, no one.

### **CORRESPONDENCE**

The Secretary read the following correspondence:

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1. Form letter out to Leon Costello dated 4/01/18 confirming payment amounts for 2017.

### **TOWN BANK VOLUNTEER FIRE COMPANY REPORT**

- Report of the month's activities was presented to the Commissioners by Chief Lew Megonigal; a copy of the report is attached to the original of these minutes and made a part hereof.

### **BUREAU OF FIRE SAFETY REPORT**

- No report available.
- **OLD BUSINESS**
  - *Past President & Past Chief Treon who is now with Cape May County Office of Emergency Management, requested and was granted a place on the July meeting agenda to appear with Director Martin Pagliughi to discuss a possible memorandum of understanding (MOU) to utilize the multi-purpose room during emergencies and natural disasters. (06/14)*

*Conley distributed a sample copy of the memorandum of understanding that was generated for Upper Township to each of the Commissioners, Chief Megonigal and President Marchina for review and to generate some comments. (09/14)*
  - *Nolan reported on receipt of correspondence from the State indicating that all Public Agencies are required to have and designate a Public Agency Compliance Officer and on the appropriate form must notify the NJ Department of the Treasury. Nolan reported to the Treasury that we do not have such a position and are willing to comply if we could receive more information relative to the position on January 23, 1917. (02/17)*
  - *Brown reported that the new windows at the rear of the building on the 2<sup>nd</sup> floor will be installed on April 9, 2018 (03/18)*

**Brown reported that the new windows have been installed. (04/18)**

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### **NEW BUSINESS**

- Conley reported that he has delivered all the necessary resolutions to Karin Caminos, AVP, Branch Manager on 4/13/18. She will prepare the necessary forms once Commissioner Barger stops in with the necessary identification. The Bank will then prepare the forms and the Commissioners will be notified to come in and sign the forms.
- The 2018 LOSAP Points list for Calendar Year 2017 has been received. A copy will be placed on the Town Bank Volunteer Fire Company bulletin board for 30 days. Conley reminded those in attendance that if anyone wants to appeal a name on the list or omitted from the list they must provide written notice to him as Secretary of the Board of Commissioners. Once received, Conley will schedule a hearing on the matter. If no request for appeal is received within 30-days the list shall be adopted as “the Official List” at the next regular meeting of the Fire District.

### **PUBLIC PORTION**

- Nothing

There being no further business, the meeting adjourned at 20:15 hours by a motion by Andrews and a second by Prendergast.

Respectfully submitted,

Lewis H. Conley, Jr.  
Secretary/Commissioner