

LOWER TOWNSHIP FIRE COMMISSION

**SECOND DISTRICT
P.O. BOX 724
NORTH CAPE MAY, NEW JERSEY 08204**

Minutes of the Minutes of the March 19, 2018 Meeting

The regular monthly meeting of Fire District 2, Lower Township, Cape May County, New Jersey was called to order at 20:00 hours by Vice-President Brown at the Town Bank Fire House, 224 Town Bank Road, North Cape May, New Jersey.

Vice-President Brown read the statement of compliance with the "Open Public Meetings Act" and pointed out the fire exits to the public in attendance.

After flag salute, roll was called; Commissioners present were Andrews, Brown, and Prendergast, and Charlotte, "Missie" Axelsson Financial Data Specialist. Barger was on vacation and Conley is recuperating from major surgery. Also present were five firefighters, and no other members of the public.

MINUTES

The Commissioners reviewed the Minutes of the February 26, 2018 regular meeting, distributed earlier. A motion to approve the minutes was offered by Andrews and seconded by Prendergast, voting yes, Andrewes, Brown, and Prendergast; abstaining no one; voting no, no one.

TREASURER'S REPORT

Prendergast reviewed the Treasurer's report; a copy of the report is attached to the original minutes and made a part hereof.

- Interest received for the month was \$1,719.32 from the Crest Savings Bank account. A reimbursement check from TD Vehicle Finance was received for \$1,087.77 for the \$1,000.00 copay that the Fire District made for the apparatus purchase and accrued interest. A motion to approve the report was offered by Prendergast and seconded by Brown; voting yes, Andrews, Brown, and Prendergast; voting no, no one; abstaining, no one.
- The Commissioners reviewed all bills submitted to the Treasurer in proper form. Resolution 18-01.03 authorizing payment of those bills, in the amount of \$58,970.04 was offered by Prendergast and seconded by Brown; voting yes, Andrews, Brown, and Prendergast; voting no, no one; abstaining, no one.

CORRESPONDENCE

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The Secretary read the following correspondence:

1. Email and letter out dated 02/19/18 to Melissa Ford (DCA Authorities Unit) transmitting the Lower Township Fire District No 2 election results and copy of a voided mail in ballot.

TOWN BANK VOLUNTEER FIRE COMPANY REPORT

- Report of the month's activities was presented to the Commissioners by Chief Lew Megonigal; a copy of the report is attached to the original of these minutes and made a part hereof.
- The Chief was on vacation and no report was available.

BUREAU OF FIRE SAFETY REPORT

- Andrews distributed the distributed the minutes of the February 28, 2018 Bureau of Fire Safety meeting of 2/28/18.
- It should be noted that Lower Township has adopted the new fire inspection fee ordinances and it is currently being enforced.
- **OLD BUSINESS**
- *Past President & Past Chief Treon who is now with Cape May County Office of Emergency Management, requested and was granted a place on the July meeting agenda to appear with Director Martin Pagliughi to discuss a possible memorandum of understanding (MOU) to utilize the multi-purpose room during emergencies and natural disasters. (06/14)*

Conley distributed a sample copy of the memorandum of understanding that was generated for Upper Township to each of the Commissioners, Chief Megonigal and President Marchina for review and to generate some comments. (09/14)

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- *Nolan reported on receipt of correspondence from the State indicating that all Public Agencies are required to have and designate a Public Agency Compliance Officer and on the appropriate form must notify the NJ Department of the Treasury. Nolan reported to the Treasury that we do not have such a position and are willing to comply if we could receive more information relative to the position on January 23, 1917. (02/17)*
- **Brown reported that the new widows at the rear of the building on the 2nd floor will be installed on April 9, 2018 (03/18)**

NEW BUSINESS

Ten resolutions dealing with the reorganization were considered as a consent item, those resolutions are:

- 18-20 Designating Surety Bonding for Treasurer, etc.
- 18-21 Designating Official Newspapers
- 18-22 Authorizing Payment of Claims
- 18-23 Adoption of Cash Management Plan
- 18-24 Authorizing Appointment of Auditor
- 18-25 Authorizing Appointment of Auditor for LOSAP
- 18-26 Authorizing Appointment of Attorney
- 18-27 Authorizing Meeting Schedule
- 18-28 Authorizing Appointment of Financial Data Specialist
- 18-29 Reorganization of Commissioners Assignments

The resolutions were offered by Andrews and seconded by Prendergast, voting yes were Andrews, Brown and Prendergast.

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PUBLIC PORTION

- Nothing

There being no further business, the meeting adjourned at 20:20 hours by a motion by Prendergast and a second by Andrews.

Respectfully submitted,

Lewis H. Conley, Jr.
Secretary/Commissioner