### 2014

LOWER TOWNSHIP #2 (name)

### Fire District Budget



Division of Local Government Services

### 2014

### **LOWER TOWNSHIP**

(Name)

### FIRE DISTRICT NO. 2 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

For Division Use Only

### CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

State of New Jersey Department of Community Affairs Director of the Division of Local Government Services

By:	Date:
	CERTIFICATION OF ADOPTED BUDGET
the approved Budge	that the adopted Budget made a part hereof has been compared with et previously certified by the Division, and any amendments made pted Budget is certified with respect to such amendments and
	State of New Jersey
	Department of Community Affairs
	Director of the Division of Local Government Services
By:	Date:

### PREPARER'S CERTIFICATION

### 2014

### **LOWER TOWNSHIP**

(Name)

### FIRE DISTRICT NO. 2 BUDGET

### FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 2\_Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 2\_.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:			
Name:	LEON P. COSTELLO	)	
Title:	CPA, RMA		
Address:	1535 HAVEN AVENUE, OCEAN CITY NJ 08226		
Phone Number:	609-399-6333 X225	Fax Number:	609-399-3710
E-mail address	lcostello@ford-scott.c	om	

### PREPARER'S CERTIFICATION OTHER ASSETS

### 2014

LOWER TOWNSHIP
(Name)

### FIRE DISTRICT NO. 2 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:			
Name:	LEON P. COSTELLO	)	
Title:	CPA, RMA		
Address:	1535 HAVEN AVENUE, OCEAN CITY NJ 08226		
Phone Number:	609-399-6333 X225	Fax Number:	609-399-3710
E-mail address	lcostello@ford-scott.c	om	

### APPROVAL CERTIFICATION

### 2014

LOWER TOWNSHIP (Name)

### FIRE DISTRICT NO. 2 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. <u>2</u> Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the <u>LOWER TOWNSHIP</u> Fire District No. <u>2</u>, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the <u>18TH</u> day of <u>NOVEMBER</u>, <u>2013</u>

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:		est	
Name:	LEWIS H. CONL	EY, JR.	
Title:	SECRETARY/CC	OMMISSIONER	
Address:	PO BOX 724		
Phone Number:	609-465-2600 EX118	Fax Number:	609-465-8028
E-mail address	lewconley@comca	ast.net	

### **2014 Fire District Information**

Please fill out the following information regarding this Fire District:

Name of Fire District:	FIRE DISTRICT NO. 2, LOWER TOWNSHIP(cape may)			
Address:	224 TOWN BANK ROAD			
	PO BOX 724			
City, State, Zip:	NORTH CAPE MAY		NJ	08204
Phone Number: (ext)	609-886-5511	Fax:	609-88	36-5287

Preparer's Name:	LEON P. COSTELLO, CPA, RMA			
Preparer's Address:	FORD-SCOTT & ASSOCIATES, L.L.C. 1535 HAVEN AVENUE			
City, State, Zip:	OCEAN CITY		NJ	08226
Preparer's #: (ext.)	609-399-6333 EX 225	Fax:	609-39	99-3710
Preparer's Cell #:			nink	
Preparer's E-mail:	lcostello@ford-scott.com			

Chairman:	RAYMOND BROWN		
Phone Number: (ext.)	609-780-2801	Fax:	609-886-5287
E-mail:			

Secretary/ Treasurer:	asurer: LEWIS H. CONLEY, JR SECRETARY/COMMISSIONE		
Phone Number: (ext.)	609-465-2600 EX 118	Fax:	609-465-8028
E-mail:	lewconley@comcast.net		

Name of Auditor:	LEON P. COSTELLO			
Name of Firm:	FORD-SCOTT AND ASSOCIATES			
Address:	1535 HAVEN AVENUE			
City, State, Zip:	OCEAN CITY		NJ	08226
Phone Number: (ext.)	609-399-6333 X225 Fax: 609-399-37		399-3710	
E-mail:	lcostello@ford-scott.com	•	•	

Membership of Board of Commissioners (Full Name)	Title
RAYMOND BROWN	PRESIDENT
ROBERT NOLAN	VICE-PRESIDENT
LEWIS H. CONLEY, JR	SECRETARY
CHARLES PRENDERGAST	TREASURER
JAMES ANDREWS	ASST.SECRETARY/TRES

### 2014 Fire District Information Internet Web Site Information and Certification

Fire District's Web Address	http://www.firedistrict2lt.org	

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the fire district's operations and activities. NJSA 40A:14-70.2 requires the following items as the minimum requirement for public disclosure.

as the	minimum requirement for public disclosure.
$\boxtimes$	A description of the fire district's mission and responsibilities
$\boxtimes$	Commencing with 2013, the budgets of at least three consecutive fiscal years
$\boxtimes$	The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
	Commencing with Calendar Year Ending 2012, the annual audits of at least three consecutive fiscal years
	The fire district's rules, regulations, and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
$\boxtimes$	Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the board of fire commissioners, setting forth the time, date, location and agenda of each meeting
	Beginning January 1, 2013, the approved minutes of each meeting of the board of fire commissioners including all resolutions of the commission and their committees; for at least three consecutive fiscal years
	The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the fire district
	A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the fire district but shall not include volunteers receiving benefits under a length of service award program (LOSAP)

It is hereby certified by the Chairman, that the Fire District's web site or web page as identified above complies with the minimum statutory requirements of NJSA 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Chairperson Certifying compliance

Lewis H. Conley, Jr. Comm/Secretary

Signature

Page 1E

### 2014 BUDGET RESOLUTION Resolution No. 13-34

### **LOWER TOWNSHIP**

(Name)

### Fire District No. 2 FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the LOWER TOWNSHIP Fire District No. 2 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented before the Board of Commissioners of the Fire District No. 2 at its open public meeting of NOVEMBER 18, 2013; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *Include the following as appropriate:* [includes a proposed public referendum in the amount of \$0.00 in excess of the allowable amount to be raised by taxation] [includes a proposed public referendum in the amount of \$0.00 as an appropriation from restricted fund balance to be used as a budget revenue]; and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,080,690, which includes amount to be raised by taxation of \$908,690, and Total Appropriations of \$1,080,690; and

WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 2 has taken into account the assessed valuation of taxable property in the Fire District No. 2,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 2, at an open public meeting held on NOVEMBER 18, 2013 that the Annual Budget, including appended Supplemental Schedules, of the LOWER TOWNSHIP Fire District No. 2 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 2\_'s outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the LOWER TOWNSHIP Fire District No. 2 will consider the Annual Budget for adoption on DECEMBER 16, 2013.

(Secretary's Signature)

///18/13 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
ANDREWS	<b>X</b> ,			
BROWN	X.			
CONLEY	X.			
NOLAN	X,			
PRENDERGAST	X			

### **2014 BUDGET MESSAGE**

### LOWER TOWNSHIP

(Name)

### Fire District No. 2 Budget

FISCAL YEAR: From January 1, 2014 to December 31, 2014

1. Complete a brief statement on the 2014 proposed Annual Budget and make comparison to

	the current year's adopted budget. Explain significant increases or decreases, if any.
	THE 2014 BUDGET IS ALMOST \$5,000 LESS THAN 2013.
2.	Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.
	THERE WILL BE A SMALL INCREASE IN THE TAX LEVY (10,452). THIS WILL NOT CHANGE THE TAX RATE. \$15,000 LESS OF FUND BALANCE IS USED IN THE 2014 BUDGET.
3.	Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.
	THE DISTRICT BUDGET IS UNDER THE LEVY CAP.
4.	If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation
	NO.
5.	Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.
	THE DISTRICT HAS A RESERVE OF \$160,000 BUDGET FOR FUTURE CAPITAL NEEDS. THIS WAS PASSED BY THE VOTERS.

6.	If the proposed Annual Budget contains an amount for Year, pursuant to N.J.S.A 40A:14-78.6, then an explan must be disclosed.	
	NO.	
7.	Does the Annual Budget appropriate such sums as it m purchase of first aid, ambulance, rescue, or other emerg supplies and materials for use by a duly incorporated at 40A:14-85.1? If so, detail the organization(s) incorpor	gency vehicles, equipment, ssociation, pursuant to N.J.S.A
	NO.	
8.	Complete the following based on the municipal assesson N.J.S. 54:4-35:	or's latest information, pursuant to
	7a. Total Assessed Valuation of District	\$1,667,735,573
	7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$.054
9.	Is the fire district providing for a first year funding app award program (LOSAP) in this year's budget, subject	
	No: XXX Yes: If yes, how much is ap	opropriated? \$
	If the public question is defeated, is the Board of Commamended to delete the LOSAP appropriation amount at Taxation to Support the Budget must be reduced by a l	nd that the Amount to be Raised by
	No: XXX Yes:	

### Lower Township Fire District # 2 (Cape May)

### ----ANTICIPATED REVENUES----

FUND BALANCE UTILIZED	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
UNRESTRICTED FUND BALANCE	* A-1 *	\$172,000	* \$187,000 *
RESTRICTED FUND BALANCE	* A-2 *		* *
TOTAL FUND BALANCE UTILIZED	* R-1 *	\$172,000 ======	* \$187,000 * ========
MISCELLANEOUS ANTICIPATED REVENUES	CROSS REF.	2014 PROPOSED BUDGET 	2013 CURRENT YEAR FINAL BUDGET 
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *		* *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *		* *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *		* *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *		* *
MUNICIPAL ASSIST ADJOIN. (N.J.S. 40A:14-35)	* *		* *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *		* *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *		* *
RENTAL INCOME	* *		* *
SALE OF ASSETS	* A-3 *		* *
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *		* *
OTHER REVENUE	* A-5 *		* *
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2 *	=======================================	* *

### **Lower Township Fire District # 2 (Cape May)**

### ----ANTICIPATED REVENUES----

OPERATING GRANT REVENUE	(	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	*	*		* *
OTHER GRANTS & ENTITLEMENTS	*	A-6 *		* *
TOTAL OPERATING GRANT REVENUE	*	R-3 *	=========	* * *
MISCELLANEOUS REVENUES OFFSET WITH APPROPR	IAT	IONS:		
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)				
RESERVES UTILIZED	*	*		* *
ANNUAL REGISTRATION FEES	*	*		* *
PENALTIES AND FINES	*	*		* *
OTHER REVENUES	*	*		* *
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	*	A-7 *		* *
OTHER REVENUES OFFSET WITH APPROPRIATIONS	*	A-8 *		* *
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	*	R-4 *		* *
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	*	B-1 *	\$172,000	* \$187,000 *
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	*	R-5 *	\$908,690	* \$898,238 *
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	*	B-2 *	\$1,080,690 =======	* \$1,085,238 * =========
Maximum Allowable Amount to be raised by Taxation (For Reference Purposes Only from LC1 based on Information provided by the district- see instructions.)			\$918,836	

**Amount Over Levy Cap** 

### Lower Township Fire District # 2 (Cape May)

### BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
ADMINISTRATION	300 300 300 500 <b>300 300</b>		,
SALARY & WAGES	* A-9 *	\$25,667	* \$25,675 *
FRINGE BENEFITS	* A-13 *		* *
OTHER EXPENSES	* A-11 *	\$67,300	* \$67,300 *
TOTAL ADMINISTRATION	N * E-1 * =	\$92,967 =======	* \$92,975 * ========
COST OF OPERATIONS & MAINTENANCE			
SALARY & WAGES	* A-10 *		* *
FRINGE BENEFITS	* A-14 *		* *
OTHER EXPENSES	* A-12 *	\$565,500	* \$508,200 *
TOTAL COST OF OPERATIONS & MAINTENANCE	E * <b>E-2</b> * =	\$565,500 	* \$508,200 * =======

### Lower Township Fire District # 2 (Cape May)

### BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
APPROPRIATIONS OFF-SET WITH REVENUE			
SALARY & WAGES	* A-15 *	*	*
FRINGE BENEFITS	* A-16 *	*	*
OTHER EXPENSES	* A-17 *	*	*
TOTAL APPROPRIATIONS OFFSET WITH REVENUE	* E-3 *	*	*
DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS (NJS 40A:14-85.1)			
VEHICLES	* *	*	*
EQUIPMENT	* *	* *	*
MATERIALS & SUPPLIES	* *	*	*
TOTAL APPROPRIATED FOR DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS		* *	*

### Lower Township Fire District # 2 (Cape May)

### **BUDGETED APPROPRIATIONS**

		ROS REF.	S	2014 PROPOSED BUDGET		2013 CURRENT YEAR FINAL BUDGET	
EMERGENCY APPROPRIATIONS (NJS 40A:14-78.14)	•			job jako jako daki dan basi pasi jak			
(1)	*		*		*		*
(2)	*		*		*		*
(3)	*		*		*		^
OTHER DEFERRED CHARGES (List & Cite Statute)							
(1) Declared State of Emergency (NJS 40A:4-45.45 10b)	*		*		*		*
(2)	*		*		*		*
(3)	*		*		*		*
TOTAL DEFERRED CHARGES	*	E-5	*	***************************************	*	··· ·· ·· · · · · · · · · · · · · · ·	*
TOTAL DEL ENNED STANGES							
CACH DEFICIT DEFOFEDING VEAD (N.I.C. 404-44-70.C)	*	Г.	*		*		*
CASH DEFICIT, PRECEEDING YEAR (NJS 40A:14-78.6)	•	E-6					
LENGTH OF SERVICE AWARD PROGRAM						- ···· - · · · · · · · · · · · · · · ·	
(LOSAP) - CONTRIBUTION (PL 1997, c 388)	*	E-7	*	\$55,000	*	\$55,000	*

### **Lower Township Fire District # 2**

### BUDGETED APPROPRIATIONS CAPITAL APPROPRIATIONS

2013

2014

	CAPITAL IMPROVEMENTS (NJS	6 40A:14	-84)				PROPOSED BUDGET		RRENT YEAI AL BUDGET	
	List Project Separately	Date of LFB Approval	Date of Voter Approval	Asset Type	Affirma Vote				60 50 50 50 M M M M M	
(1)				Asset Type (Select) *	*	*	•			*
(2)				Asset Type (Select) *	·	*		*		*
(3)				Asset Type (Select) *	¢ .	*		*		*
(4)				Asset Type (Select) *	ŀ	*		*		*
(5)				Asset Type (Select) *	<b>k</b>	*		*		*
(6)				Asset Type (Select) *	*	*		*		*
	DOWN PAYMENTS (N.J.S. 40A:1	<b>14-85)</b> Date of LFB	Date of Voter		Affirma					
	List Project Separately	Approval	Approval	Asset Type	Vote	%	-			
(1)				Asset Type (Select)	<b>k</b>	*		*		*
(2)				Asset Type (Select) *	•	*		*		*
(3)				Asset Type (Select)	•	*		*		*
(4)				Asset Type (Select) *	*	*		*		*
(5)				Asset Type (Select) *	*	*	No. 401 No. 500	*		*
	Total Capital Improvements/Dov	wn Paym	ents	*	* C-	1 *	\$0	*	\$0	*
	RESERVE FOR FUTURE CAPITA	AL OUTL	.AYS	*	* C-	2 *	\$160,000	*	\$160,000	*
	TOTAL CAPITAL APPROPRIATION (C-1 + C-2)	ONS		,	* E-	8 *	\$160,000 ======		\$160,000 ======	*
	Capital Appropriations offset with Capital Appropriations offset with Capital Appropriations offset with	Grants								

### Lower Township Fire District # 2 (Cape May)

### BUDGETED APPROPRIATIONS DEBT SERVICE FOR CAPITAL APPROPRIATIONS

		CROS REF		2014 PROPOSED BUDGET		2013 CURRENT YEAR FINAL BUDGET
PRINCIPAL PAYMENTS			= :			
GENERAL OBLIGATION BONDS	*	P-1	*		*	\$250,000 *
BOND ANTICIPATION NOTES	*	P-2	*		*	*
CAPITAL LEASES	*	P-3	*	\$193,444	*	*
INTERGOVERNMENTAL LOANS	*	P-4	*		*	*
OTHER BONDS OR NOTES	*	P-5	*		*	*
TOTAL PRINCIPAL PAYMENTS	*	D-1	*	\$193,444	*	\$250,000 *
INTEREST PAYMENTS						
GENERAL OBLIGATION BONDS	*	I-1	*		*	\$19,063 *
BOND ANTICIPATION NOTES	*	I-2	*		*	*
CAPITAL LEASES	*	I-3	*	\$13,779	*	*
INTERGOVERNMENTAL LOANS	*	I-4	*		*	*
OTHER BONDS OR NOTES	*	I-5	*		*	*
TOTAL INTEREST PAYMENTS	*	D-2	*	\$13,779	*	\$19,063 *
TOTAL DEBT SERVICE (D1+D2)	) *	E-9	*	\$207,223 ========	*	\$269,063 *
TOTAL BUDGETED APPROPRIATIONS (E1+E2+E3+E4+E5+E6+E7+E8+E9)	*	B-2	*	\$1,080,690 ======	*	\$1,085,238 * ========

### Lower Township Fire District # 2 (Cape May)

### **BUDGETED APPROPRIATIONS**

		2014 Proposed Budget	2013 Final Budget
	SS Page Summary of Referendum Line Items #	Amount Requested	<b>,</b>
here			
Insert new rows here			
Insert			
	TOTAL Referendum Line Items	\$0	\$0

\$0

Tax Levy Requested minus Maximum Allowable Levy
As this page is adjusted this amount changes should =\$0
(For Reference Purposes Only - from LC1 based on
Information provided by the district- see instructions.)

SS
Summary of Release of Restricted Fund Balance
Referendum Line Items
# Requested

TOTAL Release of Restricted Fund Balance

SS
Page Amount
Requested

TOTAL Release of Restricted Fund Balance

SS
Page Amount
Requested

# Requested

SO
\$0

PAGE 10A

### LC Shared Svcs

# RECIPIENT'S SHARED SERVICES EXCLUSION WORKSHEET (List amounts as furnished and certified by each Provider)

Shared Services Provider Entity	Shared Service	Health Ca	Care Costs	Pension Costs	Costs	Debt Service Costs	ice Costs	Capital Improvement Costs	orovement sts
	(List Each Service Separately)		Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year	Prior Year
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Total		0	0	0	0	0	0	0	0

Snared Services Provider Entity	Shared Service	Declared Eme	eclared Emergency Costs	lotal Shared Services Cost Exclusions	services Cost	Salary Costs	Costs	Other
(List Ea	(List Each Service Separately)	Current Year	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
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Snared Services Provider Entity		Sosts	Total	tal
	(List Each Service Separately)	Prior Year	Current Year	Prior Year
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### **2014 ADOPTION CERTIFICATION**

### LOWER TOWNSHIP

(Name)

### Fire District No. 2 Budget

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 2 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Lower Township Fire District No. 2, pursuant to N.J.A.C. 5:31-2.4, on the 16th day of December, 2013.

Secretary's Signature:	Take 1				
Name:	Lewis H. Conley, Jr.				
Title:	Secretary/Commission	ner			
Address:	224 Town Bank Road				
	PO Box 724				
	North Cape May, N.J.	08204			
Phone Number:	609-465-2600 X 118	Fax Number:	690-465-8028		
E-mail address	lewconley@comcast.r	net			

### 2014 ADOPTED BUDGET RESOLUTION Resolution No. 13-36

### LOWER TOWNSHIP

(Name)

### Fire District No. 2

### FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the Lower Township Fire District No. 2 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Commissioners of the Lower Township Fire District No. 2 at its open public meeting of December 16, 2013; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,080,690, which includes amount to be raised by taxation of \$908,690 and Total Appropriations of \$1,080,690; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Lower Township Fire District No.2, at an open public meeting held on December 16<sup>th</sup>, 2013 that the Annual Budget of the Lower Township Fire District No.2 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,080,690, which includes amount to be raised by taxation of \$908,690 and Total Appropriations of \$1,080,690 and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature)

(Date)

**Board of Commissioners Recorded Vote** 

Member	Aye	Nay	Abstain	Absent
ANDEWS	×			
BROWN	X			
CONLEY	×			
NOLAN	*			
PRENDERGAST	1 7			

### 2014

### LOWER TOWNSHIP

(name)

### Supplemental Schedules

Department Of



Division of Local Government Services

### **Lower Township Fire District # 2 (Cape May)**

### ----SUPPLEMENTAL SCHEDULES----

			CROSS REF	}	2014 PROPOSED BUDGET	
	UNRESTRICTED FUND BALANCE					
(1)	Beginning Balance January 1, 2013	*	AUDIT	*	\$883,693	*
(2)	Utilized in Current Year's Adopted Budget	*		*	\$187,000	*
(3)	Proposed Balance Available (Line 1 - Line 2)	*		*	\$696,693	*
(4)	Estimated Results of Current Budget Operations	*		*	\$200,000	
(5)	Anticipated Balance December 31, 2013 (Line 3 + Line 4)	*		*	\$896,693	*
(6)	Utilized in Proposed 2014 Budget	*	A-1	*	\$172,000	*
(7)	Proposed Balance after Utilization in 2014 Budget (Line 5 - Line 6)	*		*	\$724,693 ========	*
	RESTRICTED FUND BALANCE					
(8)	Beginning Balance January 1, 2013	*	AUDIT	*	\$771,870	*
(9)	Utilized in Current Year's Adopted Budget	*		*		*
(10)	Proposed Balance Available (Line 8 - Line 9)	*		*	\$771,870	*
(11)	Estimated Results of Operations in Current Budget	*		*	\$160,000	*
(12)	Anticipated Balance Dec 31, 2013 (Line 10 + Line 11)	*		*	\$931,870	*
(13)	<ul><li>A. Used in Proposed Budget for Capital Purposes (Page 9)</li><li>B. Release Referendum Resolution (Page 10A)</li><li>C. Total Proposed Use of Restricted Fund Balance</li></ul>	* *	A-2	* *		* *
(14)	Proposed Balance after Utilization in 2014 Budget (Line 12 - Line 13A - 13B)	*		*	\$931,870 =======	*

### **Lower Township Fire District # 2 (Cape May)**

### ----SUPPLEMENTAL SCHEDULES----

	SALE OF ASSETS	CROSS	PURCHASE	2014 PROPOSED	
	DESCRIPTION OF ASSET (list individually)	REF.	BASIS	SALE VALUE	
(1) (2)	(1001.11.101.11.11)	* *		*	*
(3)		* *		*	*
	TOTAL SALE OF ASSETS	* A-3 *	========	*	*
	INTEREST ON INVESTMENTS AND DEPOSITS (N.J.S.A. 40A:5-15.1)	CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET	
(1)	INVESTMENTS/ACCOUNTS (List Each)	* *	this field does state that the state to	*	*
(1) (2)		* *		*	
(3) (4)		* *			•
(5) (6)		* *		*	*
(7)		* *		*	*
	TOTAL INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	========	*	*
	OTHER REVENUE	CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET	
	LIST IN DETAIL:	* *		*	4
(1) (2)		* *		*	*
(3) (4)		* *		*	*
(5)		* *		*	*
	TOTAL OTHER REVENUE	* A-5 *	=========	*	*

PAGE SS-3

### **Lower Township Fire District # 2 (Cape May)**

### ----SUPPLEMENTAL SCHEDULES----

OTHER GRANTS &					
ENTITLEMENTS 		CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET	
LIST IN DETAIL:			and that was less than also also		
				at.	
(1)	*	*		*	*
(2) (3)	*	*		*	*
(4)	*	*		*	*
(5)	*	*		*	*
(6)	*	*		*	*
(7)	*	*		*	*
(8)	*	*		*	*
(9)	*	*		*	^
TOTAL OTHER GRANTS & ENTITLEMENTS	*	A-6 *		*	*
TOTAL OTTIEN GNARTO & ENTITLEMENTO		A-0	<u></u>		
OTHER REVENUES OFF-SET WITH APPROPRIATIONS		CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET	
LIST IN DETAIL:				<b>***********</b>	
(1)	*	*		*	*
(1) (2)	*	*		*	*
(3)	*	*		*	*
(4)	*	*		*	*
(5)	*	*		*	*
(6)	*	*		*	*
(7)	*	*		*	~
(8)	*	*		*	*
(9)					
TOTAL OTHER REVENUES OFF-SET	*	A-8 *		*	*

### Lower Township Fire District # 2 (Cape May)

### ----SUPPLEMENTAL SCHEDULES----

SALARY & WAGES (N.J.S. 40A:14-78.7)		Annual Wages	2014 Proposed Budget 
ADMINISTRATION (4) COMMISSIONEDS		3000 to 6000	¢25 667
(1) COMMISSIONERS (2) OTHER	AP-1	3000 to 6000	\$25,667
TOTAL ADMINISTRATION	A-9		\$25,667
COST OF OPERATIONS & MAINTENANCE (1) Appendix brought forward  TOTAL COST OF OPERATIONS S&W	AP-2 A-10		
OTHER COSTS OFFSET BY REVENUES (1) Appendix brought forward	AP-3		
TOTAL Salaries Offset by Revenues	A-15	=========	
	PAGE SS-5		

### **Lower Township Fire District # 2 (Cape May)**

### Salary Expense Appendix (N.J.S.A. 40A:14-78.6)

		# of	Annual	2014 Proposed
	TITLE	Staff	Wages	Budget
	Administrative Postions (list Individually)			
new here				
Insert new rows here		<del> </del>		
			- Constitution (Constitution Constitution Co	
		***************************************		
	TOTAL ADMINISTRATION S&W appendix	AP-1		
<del>,</del>	Operation & Maintenance Postions (list Individually)			
			***************************************	
Insert new rows here				
ert n				4
<u>sr</u> 0	ANALYSIAN			
	TOTAL COST OF OPERATIONS S&W Appendix	AP-2		
<del></del>	Salary Offset by Revenue Postions (list Individually)			
   ≥ m				
t ne				
Insert new rows here				
	Total Salaries Offset By Revenue Appendix	AP-3		

### **Lower Township Fire District # 2 (Cape May)**

### ----SUPPLEMENTAL SCHEDULES---FRINGE BENEFIT COSTS

	PROPOSED BUDGET		20	14	
	Title	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
1)	Public Employee RS Contribution				
2)	Police & Fire RS Contribution				
(3)	Employee Group Health Insurance				
4)	Other Fringe				
	TOTAL PROPOSED BUDGET				
	Cross Reference	A-13	A-14	A-16	
		A-13	A-14	A-1	6

	FINAL BUDGET		20	13	
	Title	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1)	Public Employee RS Contribution				
(2)	Police & Fire RS Contribution				
(3)	Employee Group Health Insurance				
(4)	Other Fringe				
	TOTAL FINAL BUDGET				

Cross Reference A-13 A-14 A-16 PAGE SS-5A

### Lower Township Fire District # 2 (Cape May)

### ----SUPPLEMENTAL SCHEDULES----

	Cross	2014 Proposed	2013
	Ref	Budget	Final Budget
Administration Other Expenses			
(1) Other Expenses	AP-4	' '	
<ul><li>(2) Contingent Expenses</li><li>(3) Other Assets, Non-Bondable</li></ul>	AP-5	\$7,500	\$7,500
TOTAL ADMINISTRATION OTHER EXPENSES	A-11	\$67,300	\$67,300
Cost of Operations Other Expenses			
(1) Other Expenses	AP-6	\$492,500	\$431,700
<ul><li>(2) Contingent Expenses</li><li>(3) Other Assets, Non-Bondable</li></ul>	AP-7	\$73,000	\$76,500
TOTAL COST OF OPERATIONS OTHER EXPENSES	A-12	\$565,500	\$508,200 
Other Expenses Offset by Revenue	40.0		
<ul><li>(1) Other Expenses</li><li>(2) Contingent Expenses</li></ul>	AP-8		
(3) Other Assets, Non-Bondable	AP-9		
TOTAL Other Expenses Offset by Revenue	A-17		4
D40F 00 0			

PAGE SS-6

### Lower Township Fire District # 2 (Cape May)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses Insert additional rows where indicated to ensure they are included in the total Totals will be reflected on SS-6

		Cross Ref.	2014 Proposed Budget	2013 Current Year Final Budget
	Admin - Operating			
NS NS	Elections		\$4,500	\$4,500
[ <u>6</u>	Office Expense		\$2,000	\$2,000
new	Professional Services		\$33,300	\$33,300
Insert new rows here	Contracted Services - Interlocal		\$20,000	\$20,000
	Total Additional Administration Operating Expenses	AP-4	\$59,800	\$59,800
<b></b>	Admin - Other Assets, Non-Bondable			
Insert new rows here				
<u> </u>	Total Additional Administration Other Assets	AP-5	A 11/1/ A 11/1/ A 11/1/	
	Cost of Operations - Operating			
	Advertising		\$1,600	\$1,600
	Insurance		\$90,000	\$88,000
	Maintenance & Repairs		\$123,200	\$102,900
	Supplies	a begin a to be	\$5,500	\$5,500
	Memberships & Dues		\$2,100	\$2,100
	Travel		\$2,000	\$10,000
	Training & Education		\$14,900	\$10,900
ew	Utilities		\$142,000	\$103,500
Insert new rows here	Building & Equipment Service Agreements		\$71,000	\$71,000
Inse	Fire Bureau Reserve		\$15,000	\$15,000
	Contracted Services - Joint Purchase Agreements		\$3,700	\$3,700
	Contracted Services - Volunteer Fire Company		\$21,500	\$17,500
	Total Additional Operating Expenses Operations	AP-6	\$492,500	\$431,700
	Cost of Operations - Other Assets, Non-Bondable			
	Turnout Gear, Radios, Hoses etc.		\$38,000	\$41,500
ere	Appartaus & Equipment		\$30,000	\$30,000
Insert new rows here	Water Rescue	at to could deliver to the country of the country o	\$5,000	\$5,000

	Total Additional Cost of Operations Other Assets	AP-7	\$73,000	\$76,500
	Other Expenses Offset by Revenue - Operating		Ψ. σ,σσσ Τ	Ψ, σ,σσσ
Insert new rows here				
	Total Additional Operating Expenses Offset by Revenue  Other Expenses Offset by Revenue - Other Assets, Non-Bond	AP-8 able		
Insert new rows here				
	Total Costs Offset by Revenue Other Assets	AP-9		

PAGE SS-6 Appendix

# Lower Township Fire District # 2 (Cape May)

### ----SUPPLEMENTAL SCHEDULES----

				DEBT S	DEBT SERVICE SCHEDULE	JLE				
PRINCIPAL PAYMENTS					Final Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	2013	2014	2015	2016	2017	2018
General Obligation Bonds						-	-	₩.	-	
					000					
					000,0024					
swo										
			TOTAL PAY	MENTS P-1	\$250,000					
Bond Anticipation Notes										
nere										
head I head										
			-OTAL DAV	C C C C						
Constant listing			IOIAL PAT	MENIS F-Z						Section Company Company of Company
Capital Leases		******								
						\$193,444	\$197,932	\$202,524		
n həs										
		 	\	A CENTER D 2		6400	6407 000	A200 E24		
			IOIAL PAT	VIEIN I O F-5		\$190,444	4197,302	\$20Z,324		
Intergovernmental Loans										
nere										
həsi I swc										
			<b>TOTAL PAY</b>	MENTS P-4						
Other Bonds Or Notes										
							proceduration of the control of the			
эй пе										
			I FOTAL DAV	MENITS D.5						
	7 0 0,00			WEIN OF 5	00000	6400 444	0407 000	4000 E04		
Total Principal Debt Payments D-1	ents D-1				\$230,000	9183,444	208,181¢	\$20Z,3Z4		And the second s

# Lower Township Fire District # 2 (Cape May)

### ----SUPPLEMENTAL SCHEDULES---DEBT SERVICE SCHEDULE

PRINCIPAL PAYMENTS					Final Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
		Date of		Date of						
	Date of	Voter	% of	LFB						
	Project	Approval	Approval Approval	Approval	2013	2014	2015	2016	2017	2018
					PAGE SS-7		The state of the s			

### Lower Township Fire District # 2 (Cape May)

### ----SUPPLEMENTAL SCHEDULES---DEBT SERVICE SCHEDULE

	INTEREST PAYMENTS		Date of			Final Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
		Date of	Voter	% of Approval	Date of LFB	2013	2014	2015	2016	2047	2018
	<b>General Obligation Bonds</b>	5		2	2			2	2	:	2
t new	1990 Issue		***************************************			\$19,063					
	The second secon										
				TOTAL BA	VAACAITO I 4	640 063					
	Rond Anticination Notes			IOIAL	IOIAL PATMENIS I-I	C00,81¢					
nsert I swon	i de la companio de l										
				TOTAL PA	TOTAL PAYMENTS 1-2						
	Capital Leases										
9.16	Pierce Pumper Lease						\$13,779	\$9,291	\$4,699		
ert ne			1								
											The second secon
				TOTAL PA	YMENTS 1-3		\$13,779	\$9,291	\$4,699		
TI	Intergovernmental Loans										And the state of t
n hea ht awo											
										Anna constant and a second	
	Other Debad On Meta			TOTAL PA	TOTAL PAYMENTS I-4						
	Oniei Bolida Ol Notes					***************************************					
rt new											
				TOTAL PA	TOTAL PAYMENTS 1-5						
J <b>-</b>	Total Interest Debt Payments	s D-2				\$19,063	\$13,779	\$9,291	\$4,699		444 Maria
l						PAGE SS-8					

	Fire District Summary Levy Ca	p Calculation	
FDCode	Fire District	COUNTY	EXAMINER
050502	Lower Township Fire District # 2	Cape May	
lodel Fire	District Tax Levy Calculation Worksheet		
_			
	Calculation		4000 000
	ear Amount to be Raised by Taxation for Fire District I		\$898,238
	Changes in Service Provider (+/-)		
NI (D)	DLGS Approved Adjustments		\$0
	or Year Tax Levy for Municipal Purposes for Cap Calc		\$898,238
	Plus 2% Cap increase		\$17,965 \$046,202
-	ax Levy Prior to Exclusions		\$916,203
Exclusion	ons: Shared Service Exclusion	\$0	
	Change in Total Debt Service Appropriation		
	Allowable pension increases		
	Allowable increase in health care costs		
	Changes in LOSAP contributions (+/-)		-
	Extraordinary Costs due to a "Declared" Emergency		
	Net Capital Improvement Fund and/or Down		
	Payment on Improvements and Reserve for Future	\$0	
Add To	tal Exclusions		\$0
	ancelled or Unexpended Referendum Amounts	THE RESIDENCE AND ADDRESS OF THE PARTY OF TH	\$0
Increas	e in Ratable Valuation (New Construction/Additions).		
	ear Local Fire District Tax Rate (3 decimals/\$100)	\$0.054	
•	ax 2019		\$918,836
	Amount Utilized from Levy Cap Bank from 2011		
	Amount Utilized from Levy Cap Bank from 2012		
	Amount Utilized from Levy Cap Bank from 2013		新兴·克里·马克里·克里·克里·克里·克里·克里·克里·克里·克里·克里·克里·克里·克里·克
	Maximum Tax Levy Before Referendum		
	Amount Proposed for Levy Cap Referendum		
/laximum /	Allowable Amount to be Raised by Taxation		\$918,836
Cap Banl	k Calculation		
	t To Be Raised By Taxation		\$908,690
	ınk Available from Prior Year (2011) for 2014's Bu		
	ink Available from Prior Year (2012) for 2014's Buc		
Revise	d Cap Bank from Prior Year (2012) available for 20	15's Budget	
	ink Available from Prior Year (2013) for 2014's Bud	_	
	d Cap Bank from Prior Year (2013) available for 20 ink from Current Year (2014) available for 2015's E		
-			
Сар Ва	ink Available from 2014 for 2015's Budget		

### **Health Insurance Exclusion Calculation Sheet**

FY 2014 State Health Benefits Program Average Increase:

6.6%

Fire District	COUNTY	EXAMINER	
Lower Township Fire District # 2	Cape May		
These amounts are drawn from SS-5A Fringe B	enefits. If a waiver or referendum is	Proposed	Final Budget
planned for this expense, that amount must be r	nanually entered	<u>Budget</u>	
Administration Health Insurance Appropriation		\$0	\$0
Operations & Maintenance Health Insurance Appropriation	n	\$0	
A. Proposed Budget Group Health Insurance		\$0	\$0
	NET INCREASE (DECREASE)	\$0	
Net Increase Divided by 2013 Amount Budgeted = % I	ncrease	0.00%	
2. SFY 2014 State Health Average <u>6.6%;</u> Less 2% = % I	ncrease added to current levy	0.00%	
3. % Increase (B1) less % Increase Exclusion (B2) = % i	ncrease inside cap	0.00%	
5. % Increase Exclusion (B2) * 2013 Expended = 2014 ap	opropriation added to levy	\$0	
6. Amount above the Levy Exclusion (Actual Increase		\$0	
	2014 Increase in Appropriation	\$0	

Fire District	COUNTY	EXAMINER
Lower Township Fire District # 2	Cape May	
Proposed Budget PERS Contribution Appropriated		\$(
Proposed Budget PFRS Contribution Appropriated		\$0
Anticipated Revenues for Fringe Benefits Directly Offsettin	g Pension Costs	\$0
	Net Current Year Base Amount	\$0
Final Product PEPO Contribution		<u> </u>
Final Budget PERS Contribution		\$0
Final Budget PFRS Contribution		\$0
Realized Revenues for Fringe Benefits Directly Offsetting F	Pension Costs	\$0
	*Net Prior Year Base Amount	\$0
Per	sion Contribution Exclusion	\$0

LOSAP Calc	ulation Sheet	
Fire District	COUNTY	EXAMINER
Lower Township Fire District # 2	Cape May	
LOSAP - Proposed Budget		\$55,000
LOSAP - Final Budget		\$55,000
	LOSAP Exclusion (+/-)	\$0

Debt Service C	alculation Sheet	
Fire District	COUNTY	EXAMINER
Lower Township Fire District # 2	Cape May	
•		
Total Debt Service Appropriation (Proposed Budget)		\$207,223
Current Year Base Amount		\$207,223
Total Debt Service Appropriation Expended (Final Budget)		\$269,063
Final Budget Base Amount		\$269,063
	Debt Service Exclusion	\$0

Capital Appropriati	on Calculation Shee	t
Fire District	COUNTY	EXAMINER
Lower Township Fire District # 2	Cape May	
Total Capital Appropriation (Proposed Budget)		\$160,000
Capital Appropriation offset from Restricted Fund (Propos	sed Budget)	\$0
Capital Appropriation offset from Grant Revenue (Propose	ed Budget)	\$0
Capital Appropriation offset from Unrestricted Fund (Prop	osed Budget)	\$0
Current Year Base Amount		\$160,000
Total Capital Appropriation (Final Budget)		\$160,000
Capital Appropriation offset from Restricted Fund (Final B	\$0	
Capital Appropriation offset from Grant Revenue (Final Bu	\$0	
Capital Appropriation offset from Unrestricted Fund (Fina	Budget)	\$0
Final Budget Base Amount		\$160,000
C	apital Expenditure Exclusion	\$0

The instructions can be found on the Instruction Tab of the workbook.  Shared Services Calculation S	heet
Fire District	EXAMINER
Lower Township Fire District # 2 (Cape May)	
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations	\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended	\$0
Shared Service Exclusion	n \$0